



**Do not miss this opportunity to learn from one of the best!** Marilyn Oyler has over 30 years of experience in organizational development, community development, training design and delivery, with massive expertise in facilitating participation. She is an experienced mentor trainer and a Certified ToP Facilitator. Prior to her consulting work, Marilyn worked at the Institute of Cultural Affairs (ICA) for over 35 years, where she coordinated development of the Technology of Participation course series. She has trained more than 3000 people in ToP® methods.



## ToP® Secrets of Implementation

**August 3-4, 2017  
in Seattle**

### Location

2100 Building  
2100 24th Ave S  
Seattle, WA 98144

### Registration

Registration can be completed <http://www.top-training.net/> or by contacting Sherry Johnson at: [facilitatorsnorthwest@gmail.com](mailto:facilitatorsnorthwest@gmail.com)  
Phone: 206-913-7727

### Cost

**\$645.00**

The fee for the Technology of Participation two-day workshop includes a comprehensive workbook and a program instruction. Scholarship assistance may be available in special circumstances.

### Discounts

When full payment or purchase order is received 3 weeks or more in advance, you can receive a discounted fee of \$595 for a two-day course.

### Group Discount

When four enroll from one organization at the same course location, three people pay \$645 and the fourth person attends free.

### Cancellation

Cancellation refunds may be received with up to 21 days prior to each course, less a \$75.00 processing fee. Cancellations received with less than 21 days prior to a course will be subject to full payment. You may send a substitute or re-schedule for the next course date if you can't attend.

### Course Credits Offered



AICP CM units: 14.5 CM.  
CHES-MCHES hours: 13.5

ToP® is the registered trademark of the Institute of Cultural Affairs. The course is taught by ICA Certified Facilitators.

*Do your work teams have difficulties sustaining a plan once they've created it?*

*Do you have difficulty helping work teams stay on track, incorporate new members, and recognize milestones?*

ToP Secrets of Implementation illuminates the mysteries around planning. Learn ways to keep plans and projects inspiring and achievable. This course features powerful opportunities for peer mentoring.

### Navigate the Implementation Journey:

- Initiate dynamic plans
- Anticipate and understand highs and lows
- Sustain momentum
- Review and recalibrate with ease
- Bring closure that celebrates the team's work

**Who Should Take This Course?** Consultants, facilitators, organizational change agents, social change agents, community workers, planners, project managers. Please bring some of your own implementation problems to work on.

*"As facilitators, the measure of our effectiveness might initially be the robust, well-targeted strategic plans we help clients create; however, the real impact of our work is the actual progress achieved. **Secrets of Implementation** provides a whole toolbox for the many different stages and scenarios encountered after a plan is completed and combines both the art and science of powerful facilitation to effectively bring about change."*

*--Una McAlinden, Consultant*

### Benefits:

- Excellent results from plans
- Highly motivated teams
- One hour of free coaching within 6 months of the course
- A detailed manual for post-course use and review

**Prerequisite:** ToP Facilitation Methods preferred, but not strictly necessary.

### Program Information

Typically, programs begin promptly at 8:30 a.m. and finish at 5:00 pm. Lunch is on your own. No audio or video recording permitted.



**FACILITATORS  
N O R T H W E S T**